BEI On-line Professional Development Platform

BUREAU OF EARLY

DIVISION OF FAMILY AND CHILD HEALTH

NEW YORK CITY DEPARTMENT OF HEALTH AND MENTAL HYGIENE

Do you want to receive email alerts about new trainings?

Do you have questions about the NYC Bureau of Early Intervention on-line trainings or about the LMS?

Email <u>EmbeddedCoaching@</u> <u>health.nyc.gov</u>



Be up-to-date on Early Intervention best practices to support EI families!

The New York City Department of Health, Division of Family and Child Health, Bureau of Early Intervention has launched a learning management system (LMS) to offer free professional development trainings on-line.

These trainings bear continuing education units (CEUs) for professionals in many disciplines. The New York City Bureau of Early Intervention (NYC BEI) is approved by the New York State Education Department, Office of the Professions for provision of CEUs to the following professionals:

- Physical therapists and PTAs
- Occupational therapists and OTAs
- Speech-language pathologists and audiologists
- Social workers (LCSW and LMSW)

NYC BEI is currently in the process of applying for continuing education units for teachers (CTLEs).

Completion of these professional development trainings may also be used toward the ten (10) hours of training required annually as per the New York State Department of Health Bureau of Early Intervention Provider Agreement.

To participate in the NYC BEI's professional development trainings, each participant must register in the LMS and create a profile. The information entered in the profile will inform the certificate created at the completion of each training, therefore, your profile must be accurate and complete. For example, the name on your profile should match your name on your professional license or certification. To receive a certificate with CEUs for each training, each registrant must complete the pre- and post-tests, all training modules, any module quizzes, and the training evaluation survey (as required by the New York State Office of the Professions).

The first training on the LMS will be the five *Implementing Family-Centered Best Practices* modules, which provide nine (9) contact hours or CEUs. More NYC BEI trainings will be posted on the LMS in 2019-2021 to support quality intervention services and evaluations.

To access the on-line trainings, go to the NYC Early Intervention website page for *Professional Development and Trainings* at <u>https://www1.nyc.gov/site/doh/providers/resources/early-</u> intervention-professional-development-and-trainings.page

The New York City Early Intervention Program's website has been updated to be more parent-friendly and both mobile- and tablet-compatible. It contains new resources that support both families and providers (http://www1.nyc.gov/site/doh/health/health-topics/early-intervention.page).

How to Use the New York City Bureau of Early Intervention Learning Management System (LMS)

Questions? Email EmbeddedCoaching@health.nyc.gov



Step 1: **Sign up for a new account:** Each person is required to create a profile the first time that they use the LMS. To create your account, click on "Sign Up" on the home page

Welcome to the NYC Bureau of Early Intervention Online Training Platform

Website Disclaimer: You have left the NYC Department of Health website and are now accessing the Early Intervention learning management system, which is hosted by a third-party vendor. All of the web-based content published here has been approved for the purpose of offering web-based learning opportunities to providers of Early Intervention Services in New York City.

To take any of the online trainings offered by the NYC Bureau of Early of Intervention, you must first create an account. Participants must answer all applicable questions on their account profile page. To receive a certificate and continuing education units, participants must register and complete: 1) pre- and post-tests; 2) all modules; and 3) the course evaluation survey.

For more information, email embeddedcoaching@health.nyc.gov.

Log In

Password

Username

Log In

Forgot your login ID or password?

Don't have an account? Sign up!

Browse Public Cata



Step 2: **Create account profile:** You should see the "Create New Account" page. Please answer **ALL** questions accurately. Information from your profile is required to generate your personalized certificate for CEUs. Your first and last name on your profile account must match your professional certificate or license in order for CEUs to be issued.

*Confirm Password me *Last Name
me *Last Name
Ext. *Street address (Please enter your current mailing address)
*State



Step 3. Access a training: There are two ways to search for trainings: (1) Type the name of the training in the "Search Catalog" box on the upper right hand or on the lower right hand of the home screen, or (2) click on "Catalog" on the upper right hand of your home page, which will reveal a list of all available trainings.

Home Current Training Transcript	Catalog Search Catalog	Q Ø EC -
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Completed Training	ently Completed	FAQs How do I access a training? Where can I find my certificate?
Title Implementing Family-Centered Best Practices Training Modules	Type Status Score Action Curriculum Completed View Certifitient	
Module Course Evaluation: Implementing Family-Centered Best Practices Training Modules Post-Test: Implementing Family Centered	Online Completed 30.00	Search Catalog
Best Practices Training Modules Module 5: Coaching Parents and Caregivers	Online Completed 100.00	



Step 4: Access your certificate of completion: After you have completed all components of each training, your certificate with CEUs will become available on your home page under "Completed Training".

Home Current Training Transcript	Catalog	Search Cat	alog			Q Ø EC -
Current Training Title Started/Begins No records found.	Due/Ends	Action	1	Find More Training	I	Curriculums Completed: 1 Started: 0 View All
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Title Implementing Family-Centered Best Practices Training Modules	Type Curriculum	Status Completed	Score	Action View Certificate		View All
Module Course Evaluation: Implementing Family-Centered Best Practices Training Modules	Online	Completed				Search Catalog
Post-Test: Implementing Family Centered Best Practices Training Modules Module 5: Coaching Parents and Caregivers	Online Online	Completed Completed			ŀ	Search for Content

*** To secure a certificate of completion, each participant is required to complete <u>all</u> components of each training. This is a requirement by the New York State Office of the Professions for contact hours and CEUs. You will not receive a certificate and CEUs if any component is skipped during the training***

